

Crofton Parish Council

Minutes of the Parish Council Meeting

Held on the 13th June 2023 at 7pm.

Present: Councillors; Trevor Chalkley (Chair), John Barnsley, Esme Slater, Sylvia Walker, Dwayne Walkington,

Apologies: Simon Bennett, Bob Hewitt.

Clerk to the Council: Rebecca Maindonald

In attendance: There were 3 members of the public present, plus Cllr Usman Ali, Cllr Maureen Cummins offered her apologies.

23/06/01	<p>SAFE Scheme.</p> <p>a) Report from W.Y Police Officers working on Crofton SAFE Scheme The report had been circulated to all Councillors prior to the meeting. It was noted once again that there were incidents that had not been reported. The report was discussed at length. The Chair stated that he had previously asked for a meeting, but the Officers had not been available. It was agreed that the decision whether to continue would be made at the next Parish Council meeting. A number of traffic incidents witnessed by the Police were discussed. Cllr Walker stated that she didn't feel that Parish received value from the scheme.</p> <p>RESOLUTION- that the Chair would chase up a meeting with West Yorkshire Police.</p>
23/06/02	<p>WMDC District Councillors Report Cllr Ali discussed waste dumping, the file was still open concerning the mud on Doncaster Road. There had been a meeting to discuss Harrison Road yesterday with Council, they will respond with update. There was a notice for Shay Lane for closure for works to be undertaken overnight between the 21st and 22d June. The Chair discussed other traffic issues including wagons reversing on the road. The Chair went through the report provided by Cllr Cummins. She reported the loss of Electricity in Greenside area, dumping on Hare Park, discussed the proposal for the ginnel at Ashdene being declared a right of way, Carousels for the Library were discussed, it was thought that they didn't provide sufficient book storage. The Japanese knotweed at Sidings was discussed, the Chair confirmed WMDC attend a few sites each year. The Nostell bridge work was also discussed. Cllr Barnsley commented about a complaint he received concerning the grass at the Churchyard, as cut grass hadn't been picked up. The Chair- problem is that the Churchyard belongs to WMDC, he had been down and strimmed area for cremated remains himself. The issue was that people have put flowers etc</p>

	<p>down, which makes strimming harder.</p> <p>The meeting discussed the ginnel on Hawthorne avenue being overgrown, maybe the responsibility of Wakefield District Housing. Also Meadowfield road had weeds in the gutters.</p> <p>Resident 1- discussed a dead tree by lamp post number 145 on Doncaster Road opposite garage. Dead tree behind the bus stop. Is an old elm and it doesn't look healthy. There is also a chestnut, massive, 40 yards away, some branches come over road. Start from 145 other way towards Wheelan road, look across, there is a big tree on grassed area. He requested that they be minuted.</p>
23/06/03	<p>Public participation, any person wishing to record the meeting in any format whatsoever is encouraged to contact the Clerk prior to the start of the meeting.</p> <p>A resident (Andrew Booth) confirmed his interest in being co-opted to the Parish Council. He had lived in Crofton for 40 years. He was ready to retire and looking for other things to do.</p>
23/06/04	<p>To receive apologies for absence and approve Councillors unable to attend the meeting should give a reason.</p> <p>It was resolved to accept the apologies from Cllr Simon Bennett and Cllr Bob Hewitt.</p>
23/06/05	<p>Declarations of Personal and/or Pecuniary interest.</p> <p>NONE.</p>
23/06/06	<p>Confirm and sign the minutes of the Parish Council meeting held 16th May 2023.</p> <p>RESOLUTION- The Minutes of the meeting dated the 16th May 2023 were agreed as a correct record and signed by the Chair.</p>
23/06/07	<p>Matters arising from the previous minutes.</p> <p>The Chair noted that there had been a small issue with the nameplates for the hanging baskets, which had been resolved by Cllr Walker. The meeting were pleased to note that the scheme had been very positively received.</p>
23/06/08	<p>Discuss Coronation/Jubilee Spend</p> <p>a) Memorial Centre of Village No discussion. This has been left in abeyance.</p> <p>b) Jubilee Tree The meeting discussed type and size of tree and the possible location. RESOLUTION- that the Clerk write to WMDC to enquire whether Crofton Parish could plant a 40 foot British Oak at Coppers lake. Cllr Walkington would confirm the exact location. It was also discussed whether to place a bench there.</p>

23/06/09

Community Facilities:

a) Report Parish Centre and Library

The Chair looking into the grant and would be meeting with the Clerk to work through the application.

b) Report Village Association

The Chair confirmed that a meeting had been held. Donations had been raised by 10%. It was agreed to gather the receipts together for the recent damage at the Sidings to get an insurance claim submitted. It was also noted that Aldi wanted to fund their own family fun day on the football field. The Chair will contact all CVA members and whatever Aldi pay will come to Crofton Parish. They would need to complete an event plan including risk assessment, first aid provision etc.

RESOLUTON- That the Clerk and RFO arrange to submit an insurance claim for the costs of the repairs on the Sidings.

c) Report Allotments

Cllr Walkington ran through a number of matters concerning the allotments. A waiting list and list of ploholders has been sent to Clerk. There was a ploholder opening and closing the gates and this seemed to be working well. The Chair suggested that he be included as part of the Allotment working party, as long as they didn't make decisions. Following discussion, it was agreed that all applicants for plot should be sent to the Clerk who would retain the waiting list. The Chair asked for details of all those who weren't working the plots.

d) Report Parish Cemetery

Chair reported that he had been down to strim. Rob Jennings has offered to undertake it on a regular basis. The Council agreed that the Clerk should contact him to obtain a price. The Cemetery rules would be circulated to the working group.

Resolved- the Clerk will contact Rob Jennings to request a price to undertake the strimming at the Cemetery.

e) Report Web Site

Cllr Slater, the Clerk and Martin had met prior to this meeting. It was agreed to progress with the new template. There was much discussion. A vote of thanks was recorded for Martin Walker for his hard work on the new website.

f) Report Floral Displays

The meeting noted that the displays look really good. As they had been sponsored, there had been less cost for the Council. The meeting then discussed Christmas lights, and it was agreed to consider seeking sponsorship. The meeting noted that the plugs had been planted at Coppers Lake and seemed to be growing as a resident had been watering them. It was discussed whether to get a list of businesses and approach them for sponsorship. The Chair asked that his thanks to Sylvia be recorded for taking this project on, she replied that she was

	<p>glad to have been able to undertake a project.</p>
<p>23/06/10</p>	<p>To receive reports from outside bodies:</p> <p>a) Constable and Pinders Charity (Cllr John Barnsley) Cllr Barnsley confirmed that they were still trying to resolve banking issues. The bank sent forms out for completion for additional signatories as there was presently only one. It was thought that the Pinfold was owned by a nearby resident. A letter had been written to the land registry to try and have ownership confirmed. It was suggested that "What three words" be submitted to land registry. Issues with one of the Trustees signing the required documentation were also discussed.</p>
<p>23/06/11</p>	<p>Cleansing and Environment: There was discussion concerning the cutting of areas that are being re-wilded. It was noted that if the land was WMDC land, the permission was required from them to re-wild it. Discussed the quality of re-wilding if it is flowers. Resolved- the Chair agreed to check with Cllr Cummins what WMDC plans were concerning re-wilding.</p>
<p>23/06/12</p>	<p>Planning:</p> <p>a) Crofton Arms Restaurant Crofton Arms 437 Doncaster Road Crofton Wakefield WF4 1RP Change of use from restaurant to car showroom facility including a ground floor single storey extension to all elevations (flat roof in parts & pitched roof in parts. Existing building to be re-rendered. The meeting discussed this application, noting that there seemed to be objections to it.</p> <p>b) 23/00660/FUL Construction of new Ferric Sulphate Dosing Kiosk and Sodium Hydroxide (Caustic) Dosing Kiosk Land To East Of Crofton Wastewater Treatment Works Crofton WF4 1NX The meeting agreed to submit comments in respect of this application. The Parish Council have no objections to this application, if this work is required and will improve how the water is dealt with, however they have a few comments.</p> <p>Hopefully the construction traffic will be a one off, as the servicing does not appear to alter. It is hoped that the colour of the kiosk is chosen so that it blends in. Is the concrete road appropriate, taking into account sustainability issues? Could an alternative material be used? Has consideration been given to how the surface water run off from the access road be dealt with? It is felt that it would be questionable whether the access would accommodate the turning movement of an articulated vehicle and other construction traffic. It was also agreed to query whether there adequate turning facilities on site to enable access/egress in a forward gear.</p>

23/06/13

Safe Scheme

It was agreed that this had already been covered.

23/06/14

To discuss and decide whether to support and promote the Community Safety Charter.

This was briefly discussed and thought to be positive for the Parish and Community.

Resolution- the Clerk to sign Crofton Parish Council up to the Community Safety Charter.

23/06/15

To discuss correspondence received concerning the Wakefield District Local Plan 2036 and to decide whether to respond accordingly.

It was noted that the Chair and Cllr Bennett had already provided a submission, so no further action was required.

23/06/16

Finance/Accounts

The meeting noted the documentation that had been circulated prior to the meeting, in the absence of Cllr Bennet, acting RFO.

a) To receive bank reconciliation and report on receipts, payments, balances

PAYMENTS															
Date	Chq No:	Payee	Details	General	P. Centre	Pavillion	May:23 Allotments	Cemetery	S.137	Chairs allowance	Total	VAT			
			Bfwd	£3,889.62	£855.97	£2,511.28	£0.00		£5,841.28	£0.00	£0.00	£13,098.15	£1,027.36		
MAY		S/O Staff	Wages	£855.26								£855.26			
		BACS BTelecom	Phone	£53.48								£53.48	£8.91		
		BACS YIAS	Auditor												
		BACS T Chalkley	Supplies	£7.60		£16.00				£37.00		£60.60			
		BACS HMRC	Income Tax	£210.00								£210.00			
		D/Debit Octopus			£93.49							£93.49	£4.45		
		D/Debit Octopus										£0.00			
		BACS Mayfair Security				£600.00						£600.00	£100.00		
		BACS Ross Hunter	Plumbing check		£45.00							£45.00			
		BACS R Hampshire	Window clean		£18.00							£18.00			
		BACS Firescreen				£71.42						£71.42	£11.90		
		BACS R Maindonald	Supplies	£35.57								£35.57	£4.66		
		TOTAL	C/Fwd	£5,051.53	£1,012.46	£3,198.70	£0.00	£0.00	£5,841.28	£0.00	£0.00	£15,140.97	£1,157.28		
RECEIPTS															
Date	Rec'd from	Details	Precept	P. Centre	Pavillion	Allotments	Cemetery	Interest	Misc/Bskt Spship	VAT	Total				
		Bfwd	£81,635.00	£165.00		£1,715.25	£130.00	£0.00	£355.00	£0.00	£84,000.25				
		Allotments	Rent			£165.00					£165.00				
		Barclays	Interest								£0.00				
		Harpins	Funeral				£50.00				£50.00				
		Harpins	Funeral				£50.00				£50.00				
		T Phillips	Basket Srship						£71.00		£71.00				
		Mrs Cooper	Basket Srship								£0.00				
		Burgess	Redshaw								£0.00				
		WMDC	Hire								£0.00				
		HMRC	VAT								£0.00				
MAY		Allotments	Rent								£0.00				
		TOTAL	C Fwd	£81,635.00	£165.00	£0.00	£1,880.25	£230.00	£0.00	£426.00	£0.00	£84,336.25			
Bank Reconciliation:															
Bank				£				Cashbook							
Community Account				£79,610.88				Opening balance				£301,169.31			
Business Saver Account				£219,851.61				Less payments				-£2,042.82			
Less unrepresented c/q's				0.00				Plus receipts				£336.00			
Total				£299,462.49				Closing balance				£299,462.49			

The meeting noted the large balance in one bank account.

Resolution- that the RFO investigate depositing the funds in an alternative account.

b) To approve accounts for payment.

	<p>RL Plumbing And Heating- Parish Centre Call Out £45.00 Barry - Rocco Industries Ltd - £18.05 Octopus - £52.88 - Direct Debit - Electricity First Impressions - £1188.00 - New brackets Cllr Bennett - Expenses - £78.95 O2 - Phone £53.48 - Direct Debit. APT Sidings Shutters- £750 (£650 exc VAT) Resolution- the payments were agreed.</p>
23/06/17	<p>To note the resignation of Yorkshire Internal Audit Services and to authorise the Acting RFO and the Parish Clerk investigate alternative options. Resolution- that the RFO and Clerk research alternatives for Internal Auditors.</p>
23/06/18	<p>To receive items of Correspondence To discuss the contents of an email regarding wild flower planting and mowing. The email was discussed and it was felt that it had already been covered previously.</p>
23/06/19	<p>Parish Matters (Including Traffic Issues) The meeting noted that Cllr Bennett had raised concerns about a bush overgrowing the footway next to the Dentist, which was causing access issues. The meeting ask for the details to be passed on to Cllr Ali.</p> <p>It was noted that some of the fence posts at the Parish Centre were damaged. Following extensive discussion it was agreed that this should remain on hold for now until building work started.</p>
23/06/20	<p>To receive applications for the office of parish councillor and to co-opt candidates to fill the existing vacancies. The meeting confirmed that they were happy with the co-option of Andrew Booth, subject to the confirmation from WMDC that this could go ahead. Andrew was handed the appropriate forms by the Clerk for completion in time for the next meeting.</p>
23/06/21	<p>To agree date of the next Parish Council meeting (11th July 2023)</p> <p>The meeting closed at 21.28.</p>

Signed.....Date.....
Chairman Crofton Parish Council