

# CROFTON PARISH COUNCIL

Dear Councillor(s)

3<sup>rd</sup> October 2023

You are hereby summoned to a meeting of Crofton Parish Council at Crofton Parish Centre, 95a High Street, Crofton on Tuesday 10<sup>th</sup> October 2023 at 7.00pm to discuss the following agenda:

## AGENDA FOR MEETING

1. SAFE Scheme
  - a. Report from W.Y Police Officers working on Crofton SAFE Scheme
2. WMDC District Councillors Report
3. Public participation, any person wishing to record the meeting in any format whatsoever is encouraged to contact the Clerk prior to the start of the meeting.
4. To receive apologies for absence and approve Councillors unable to attend the meeting should give a reason.
5. Declarations of Personal and/or Pecuniary interest
6. Confirm and sign the minutes of the Parish Council meeting held 12<sup>th</sup> September 2023.
7. Matters arising from the previous minutes.
8. To receive applications for the office of parish Councillor and to co-opt candidates to fill the existing vacancies.
9. Tree Planting.
10. Community Facilities:
  - a. **Report Parish Centre and Library**
    - i. **To discuss and note the contents of an email from the Insurers, concerning Insurance for users of the Parish Centre**
  - b. **Report Village Association**
  - c. **Report Allotments**
  - d. **Report Parish Cemetery**

To receive and discuss a quote for cutting the grass at the Cemetery and to decide therein.
  - e. **Report Web Site**
  - f. **Report Floral Displays**
11. To receive reports from outside bodies:
  - a. **Constable and Pinders Charity (Cllr John Barnsley)**
12. Cleansing and Environment:

# **CROFTON PARISH COUNCIL**

13. Planning:
14. Safe Scheme
15. Finance/Accounts (Cllr Simon Bennett acting RFO)
  - a. **To receive bank reconciliation and report on receipts, payments, balances**
  - b. **To approve accounts for payment.**
  - c. **To discuss and consider a proposal from Councillor Eric Robinson, to form a Finance Working party consisting of members of the Parish Council.**
  - d. **Subject to the above item 15c, to agree to the composition of the working party, to elect members to the working party and to authorise the working party to meet and agree terms of reference.**
16. To receive items of Correspondence
  - a) To discuss and consider an email from Highways, concerning delivery of 5 tonne of salt to Crofton Parish Council.
17. Parish Matters (Including Traffic Issues)
18. Diary dates- PACT Meetings- **Tuesday 19<sup>th</sup> December 2023 at 19:00hrs** and **Tuesday 4<sup>th</sup> June 2024 at 19:00hrs,**
19. To agree date of the next Parish Council meeting Tuesday the 14<sup>th</sup> November 2023.

**Signed:** *Rebecca Maindonald*  
Clerk to the Council