

Minutes of the Annual Parish Council meeting held 06 May 2021.

Present; Councillors; Bennett, Chalkley, De Mello, Elson. Gordon,
Harrison, Hewitt, Kimbley, Robinson, Stennett and Walker.
Clerk to the Council; Barry Riley

In attendance; No others.

Cllr Chalkley informed members that the meeting was being recorded.

Cllr Robinson the presiding Chair, opened the meeting and welcomed all in attendance and requested nominations for the position of Chair.

05/234 Appointment of Chairman 2021/2022

Cllr Chalkley was nominated as Chairman by Cllr Walker, it was seconded by Cllr Hewitt.

Cllr Kimbley nominated himself as Chairman, it was seconded by Cllr Stennett. Following a vote, it was agreed as follows, For; 7, for Cllr Chalkley to be elected as Chairman.

05/234a Declaration of Office

Having been elected, Cllr Chalkley would duly sign the Declaration of Acceptance of Office.

05/235 Appointment of Vice Chairman 2021/2022

Cllr Robinson was nominated as Vice Chairman by Cllr Stennett, it was seconded by Cllr Bennett.

Cllr Kimbley nominated himself as Vice Chairman, it was seconded by Cllr Elson. Following a vote it was agreed as follows, For; 7, for Cllr Robinson to be elected as Vice Chairman.

05/236 Appointment of Working Parties

The following Parish Councillors agreed to oversee these community facilities;

Parish Centre and Library;

Cllrs; Chalkley and Bennett and Walker.

Village Association;

Cllrs; Bennett, Kimbley and Chalkley.

Allotments;

Cllrs; Hewitt, Harrison and Elson.

Cemetery;

Cllrs; Stennett, Chalkley, Robinson, De Mello and Walker.

Cllr Schofield would have specific responsibility for the allocation of grave spaces in liaison with the Clerk.

Website

Cllrs; Gordon, De Mello and Chalkley.

Floral Displays

Cllrs; Robinson. Elson and Stennett.

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05/237 Representation of the Parish Council on other group meetings.

Cllr Bennett would represent the Parish Council on matters relating to Climate Change or Biodiversity.

Cllr Bennett would represent the Parish Council on Library matters.

Cllr Bennett would represent the Parish Council on HS2 matters.

Cllrs; Stennett and De Mello would represent the Parish Council on LIVE Crofton.

Cllr Barnsley (subject to confirmation), would represent the Parish Council on the Constable & Pinders Charity.

05/238 Report from W.Y. Police Officers working on Crofton Safe Scheme

Members had been circulated with the Safe Scheme report for April 2021.

Cllr Kimbley stated he wanted to report an individual suspected of not having a licence, but seen using an off road motorbike.

Cllr Hewitt was aware that the Police had been in pursuit of some individuals throughout the village.

Cllr Elson stated that a new Police Sergeant had been appointed for the area.

With regard to the traffic issues in and around school time that was documented in the report, Cllr Bennett commented that there was no record of how long the traffic took to clear of its own accord.

Comment was made about the time of day the Safe Scheme patrols were being conducted and if these were appropriate.

05/239 Wakefield MDC District Councillors Report

A report from Cllr Cummings had been circulated providing information to enquiries made and matters reported.

Cllr Elson commented that the District Authority were promoting litter picking and the provision of equipment but bin collections had remained the same.

Cllr Kimbley had reported to Cllr Cummings that two gullies at the entrance to the Sidings Fields were blocked and needed attention.

A number of tree branches which had fallen around the village were in need of removal.

Cllr Stennett commented that the climbing frame in the play area was in need of attention and would report it to Cllr Cummings.

05/240 Public Participation session

Nothing to report.

05/241 Apologies for absence

Councillors; Barnsley and Schofield

Apologies were accepted.

05/242 Declarations of Personal and/or Pecuniary interest

None declared.

05/243 Minutes of the previous meeting

The minutes of the previous meeting were deferred prior to signature, to allow members appropriate time to review the content.

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05/244

Matters arising from previous minutes

Nothing to report.

05/245

Community Facilities

Report Parish Centre and Library

Members were informed that a number of volunteers had now been in contact (see minute 04/223).

Report Village Association

Cllr Kimbley informed members that a meeting with PHS (Hygiene services provider), had been arranged for 18 May, to discuss the contract and a refund for the charges applied due to the service being suspended.

The 2nd phase of the plastering work was now complete.

He had, (see minute 04/223), received another quote for the decorating which was £600.00, it was agreed that the quote be accepted and that washable paint be used.

Cllr Kimbley had also prepared a list of further electrical work to be done and commented that drainage work was to commence on the fields.

Report Allotments

Cllr Hewitt commented that most of the outstanding rents had now been paid, he would endeavour to collect the few remaining.

Cllr Harrison had now had further communication with Engie (WMDC service provider), concerning the provision of an entrance gate and fencing (see minute 04/223).

Report Parish Cemetery

The Clerk informed members that he had not received quotes from the Masons he had contacted (see minute 04/222), but he had been contacted by a Mason who had been referred by one of them. He had arranged a meeting with them the following day, to provide a quote to repair all failed Headstones.

The Clerk had also not received any response from the Masons he had contacted who had installed the failed headstones (see minute 04/222).

Cllr Stennett sought clarification on responsibility, it was confirmed that it was the Parish Council's as they were the Burial Authority.

Following a recommendation that the Parish Council should pay for the repairs, Cllr Bennett suggested that it was not the Council's responsibility to do so, as they were the responsibility of the owner (the person/s who had purchased them), however Cllr Robinson had concerns about not taking action as the Parish Council had a duty of care to be considered. Cllr Walker suggested that action be taken without delay.

Cllr Chalkley commented that WMDC charge a fixed price to repair a Headstone.

Cllr De Mello was concerned about the safety aspect and the repairs be undertaken and the owners written to. Cllr Elson commented that action be taken now and to pay for it, but the owners be contacted about the cost and request a response.

Cllr Robinson proposed that the owners be written to and given 14 days to respond to a request that the headstone be fixed at their cost and if not, then the Parish Council will instruct an independent Mason to do so.

It was agreed as follows, For; 8, Against; 2, to proceed with the proposal.

Report Website

Nothing to report.

Report Floral Displays

Cllr Robinson informed members that following the removal of planters

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(see minute 04/23), they would be reinstalled in June.

05/246 Traffic issues

Nothing to report.

05/247 Cleansing/Environment

Cllr Bennett had seen the road sweeper in action in the village.

Cllr Walker had noted that face masks were being discarded outside bus stops and action was required to discourage this.

05/248 Planning Notifications

Members duly noted the applications received.

05/249 Financial matters

Members noted the content of the monthly budget monitor document for appropriate governance.

The Clerk provided members with a list of payments for the month of May 2021;

<u>Cheque Number;</u>	<u>Payee;</u>	<u>Details;</u>	<u>Amount;</u>
BACS	EON	Electric	934.56
BACS	EON	Electric	143.61
		<u>Total</u>	£1078.17

Members duly noted the Annual Internal Audit report

Members gave consideration to the approval of the Annual Governance Statement,

Resolved; that the Chair, Cllr Chalkley, duly sign the Annual Governance Statement.

Members gave consideration to the approval of the Accounting Statements,

Resolved; that the Chair, Cllr Chalkley, duly sign the Accounting Statements.

05/250 Consider and discuss correspondence received

Members noted the content of the information received. in particular;

Note 1. Members had been supplied with a copy of the letter received from Cllr Hemingway, the Deputy Leader of Wakefield Council and Cabinet Member for Climate Change and Green Spaces, requesting that the Parish Council declare a Climate Emergency. Having given consideration to the request, members were agreed that the Parish Council would continue observing every opportunity to reduce its carbon footprint.

05/251 HS2

Nothing to report.

05/252 Parish matters

Cllr Hewitt informed members that a class from the Infant School had been sent home due to coronavirus.

Cllr Gordon informed members he was conducting enquiries concerning the provision of training in the use of the Defibrillator.

Cllr Bennett commented on the decision made to use metal covers (minute 03/204), due to the installation of concrete covers being problematic

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05/253 Date of next meeting

The Clerk would inform members of the date for the next meeting of Crofton Parish Council.

05/254 Members of the press and public were to leave before agenda no.22

It was agreed

05/255 Matters to be discussed at the exclusion of the press and public

Nothing discussed.

Signed

Chairman Crofton Parish Council

Date.....